

After School Connections, Inc.

Summer Information - 2007

Please have kids bring the following items **DAILY**:

1. A sack lunch packed in its own cooler. Mark lunch on the outside with your child's name. Lunch must be healthy, balanced with good choices of fruit, protein, whole grains etc... Please do not send candy, gum, and soda. We will provide milk and juice.
2. A back pack containing the following items:
 - A full change of clothing
 - Swimsuit and towel
 - Comb, brush, and hair ties
 - Water bottle marked with name
3. A bottle of sunscreen marked with name – Please leave at front desk
4. A blanket and pillow (small)

What to wear ???

Please send your child to Summer Adventures in clothing that can get dirty or messy. Children engage in active play while at our program and need to have clothing on that allows them to run, climb and play unencumbered for safety concerns. Dress for the weather but keep in mind the changeability of the Oregon weather as well. PLEASE do not send your child in flip flops, high heeled sandals, shoes that don't tie or fit properly, OR those accident waiting to happen things called Heelies!! Shoes on wheels are great for home but not here!

Arrival/drop off Procedures:

PLEASE ALLOW TIME in the morning for drop off and any business that must be taken care of such as field trip sign up, tuition payments and other important communication. **NEVER** leave your child without signing him/her in.

Please enter the grounds via the back parking lot on 95th street and park in a designated parking spot. Enter the building through the cafeteria doors and proceed to the gymnasium door. Check you child in at the front desk inside the gymnasium and be sure to sign you child in. There should always be a staff member at the front desk. If there is not a staff member at the front desk, please wait or ask another staff member to assist you. Never leave your child without verbally handing your child off to a known or identified staff member. Please give your child's lunch to the front desk staff. Your child's backpack with

all necessary items listed above must be placed in a silver plastic bin in the cafeteria. Staff will assist with this. If your child would like to bring a blanket and pillow to rest with please give these items to the front desk staff to be placed in a large Ziploc bag. These items must be taken home and laundered weekly. Please be sure to communicate directly with the staff about alternate pick up or other important information about your child at this time. You must sign your children in each on a separate sign in out sheet that has been prepared for you in advance. If your child does not have a sign in out sheet please advise staff as we will investigate and have you sign in on a temporary sheet.

Departure/Pick up Procedures:

Please follow the same procedures as above. DO NOT take your child from the program without checking in with front desk staff and signing out. This is VERY important. CHECK YOUR FILE for important information. Your file is behind your child's file in the registration paperwork crate. Ask the front desk staff.

Extra curricular activities: If your child will be attending summer school sponsored by the elementary school or will depart and return to our program under the supervision of someone other than a parent on a repeating basis you MUST sign an extracurricular activity consent and procedures form. Please see the site director.

Behavior Management

Please refer to our Parent Handbook for details about behavior management and procedures.

FOOD

Breakfast 7:00am to 8:00am.

Snacks We serve daily snacks at 9am, 2:00pm, and 5 pm (light snack)

Lunch

1. Please pack your child's lunch in its own mini cooler or cooled insulated lunch bag. We are not allowed to store lunches in the refrigerator. (According to the Health Department, it could cause "cross contamination"). We cannot heat or cook food.
2. Lunch must be balanced and nutritious. We do not recommend Lunchables on a regular basis. Please include at least some fresh fruit and a sandwich. Avoid the refined, sugary foods.
3. Children are not allowed to bring food from home other than as specified.
4. **NO PEANUTS OR PEANUT PRODUCTS!! Too important to ignore, even for one child. Ask for details if needed.**

FIELD TRIPS

Departures and Return times

1. We cannot guarantee return times due to traffic and other unforeseen events. Please be sure to schedule accordingly.
2. We must depart on time, we may not be able to hold the bus if you are late.

Reserving Field trips

There are TWO ways to reserve field trips:

1. You may reserve field trips in advance to guarantee your child a spot on the trip by:
 - Completing the field trip reservation/permission form and paying for all of the trips in advance ***OR***
 - Completing a field trip permission slip before the day of the trip and paying in full for the trip.
2. All field trip fees are NON-refundable
3. All fees **MUST** be paid in advance

Field trip safety and conduct

- 1 ASC, Inc reserves the right to cancel the field trip for safety reasons such as unsafe road conditions.
- 2 Field trips are a privilege. If your child is unable to follow the rules or the directions of the teacher we reserve the right to deny attendance on the field trip or to call you to come and pick up your child from the field trip location.
- 3 Some trips require special equipment or clothing. It is your responsibility to provide the necessary equipment or clothing. If your child is not properly equipped for the trip we may deny attendance on the trip due to safety and comfort reasons.
- 4 Parent may not pick children up from trips in progress without approval from the Site Director or Site Coordinator.
- 5 Please note the age restrictions on the field trip permission slips and pre-registration forms.

- 6 Thrillville waterslide and Wilson Pool are restricted to those who meet the criteria for beginning swimmers on our SWIM PERMISSION SLIP. If your child does not meet these criteria he/she cannot attend.

For more detailed field trip procedures please see the Site Director.

SWIMMING

1. Upon registration you will be asked to sign a permission slip for **swimming field trips** that your child may be attending. Please complete a separate slip for each child.
2. Please read the criteria for swimmers closely. Children must be able to jump into water over their head, surface and level off into a stroke and get to the edge of the pool without struggling.
3. All swimmers will take the test on their first swim.

For more detailed procedures please see the Site Director.

Program Activities

Head Teacher, Site Coordinator: Lynne Thompson is a certified Teacher and has her masters in elementary education.

Lesson Plans: Lesson plans are posted daily. They include arts and crafts, science and other creative activities, group games, field games, outdoor and indoor free play, quiet time and reading.

Our Daily Schedule: Our schedule will be posted for your review each day.

Video Games

- Please be sure that your name is on everything
- We limit personal video game playing to quiet time each day from 12:30pm to 2:00 pm
- We are not responsible for loss, theft or breakage.
- We limit our PS-2 to the dance pad only

Movies

- We only show G rated movies without parental approval and usually limit this to Friday afternoons
- Anything PG requires parental approval