

After School Connections, Inc.

Summer Adventures Registration Procedures - 2007

REGISTRATION

1. Fill out ALL information clearly and completely. We will not be able to accept incomplete forms.
2. If your child has asthma, food allergies or another diagnosed medical condition, additional paperwork is REQUIRED to complete enrollment. Please e-mail: belinagannett@yahoo.com .
3. If anyone is legally restrained from having contact with your child, including a non-custodial parent, we must have copies of the court documents on hand.
4. Do not alter the paperwork in any way. If you are unable to initial each item on the general permission slip please e-mail: belindagannett@yahoo.com
5. Please turn in your paperwork as soon as possible. This will allow us time to organize more efficiently. You may also turn in the paperwork at your child's school and ask the office staff to place it in the After School Connection's box. You can also mail registration forms to: ASC, Inc., P.O. Box 2625, Tualatin, OR 97062

FEE AGREEMENT

1. Registration fee of \$40.00 per child is due when you turn in your paperwork. It is non-refundable.
2. Indicate which day your child will attend by placing an "X" in the box under the day and week noted above and to the left on the Fee Agreement Calendar. If your child will be attending a ½ day only, please indicate that in the box by writing "½ day". You will be charged for each day you indicate that your child will attend. Two week notice of withdrawal is required. Fees are \$30-\$35/full day or \$20.00/ half day (3 hrs. AM or PM)
3. If your child attends 1-2 days in one week the fee is \$35.00 per day.
4. Please read the Fee Agreement carefully. If you do not understand any aspect of it please email: belindagannett@yahoo.com for further clarification.

FIELD TRIPS

1. We have provided a calendar showing days/dates that field trips are scheduled. There are two ways to sign up for field trips: You may guarantee your spot by pre-registering and pre-paying OR you may wait and sign your child up on Monday for the week's trips. If the second option is chosen, availability is not guaranteed. A child without a permission slip cannot attend a field trip even if it was paid for in advance.
2. We make every effort to encourage your child to earn the privilege of the trip and you will be kept informed. If your child has serious trouble following the directions of staff we may need to disqualify them from attending the next field trip and no refund will be given.
3. If your child does not want to attend a field trip at the last minute we will gently try to coax the child to reconsider however, we do not force children to attend field trips. We suggest that you talk this over with your child in advance. Some parents request that children earn field trips by doing special chores at home.